



Hudson Area Joint Library Finance Committee Meeting Notice and Agenda

**February, 2016 at 6:00 pm
700 First Street, Hudson, WI 54016**

1. Call to Order, Roll Call, Certification of Quorum, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
2. Approve Agenda
3. Disposition of the prior committee meeting Minutes (January 19, 2016)
4. Set date for next meeting (March 15, 2016 6:00 pm – the 3rd Tuesday of each month)
5. Discussion and possible recommendation financial reports
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2015 Budget vs. Actual to Date
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 Budget vs. Actual to Date
 - c. Discussion and possible action 2016 year-to-date revenue and expenditure report
 - d. Discussion and possible action on 2015 and 2016 budget comparison
 - e. Discussion and possible action on 2016 operational budget
6. New business
7. Committee comments and items for future agendas
8. Adjourn

Our Hudson Area Library provides a community gathering place where knowledge flows freely, nurturing lifelong learning.

Finance Committee Members: Dave Ostby (LT), Karen Homeier (LT), Joyce Hall (LT).

Emailed Agenda to Committee Members, Joint Municipalities and Board Members: 01/13/2013.

Emailed to Media 01/13/2016

NOTES:

Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Notice is hereby given that a majority of the members of the Hudson Area Joint Library Board of Trustees may be present at the foregoing meeting. This may constitute a meeting of the Library Board of Trustees pursuant to State ex. Rel. Badke v. Greendale Village Board, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Board of Trustees will not take any formal action at this meeting. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101.



Hudson Area Joint Library

UNAPPROVED Finance Committee Meeting Minutes

6:00 PM, January 19, 2016

700 First Street, Hudson, WI

1. **MEETING CALLED TO ORDER BY HOMEIER AT 6:05 PM**
2. **ROLL CALL**
Board members present: Karen Homeier, Joyce Hall Absent: Dave Ostby
Library staff: Tina Norris
3. **APPROVE AGENDA**
Hall motioned to approve; second by Homeier. APPROVED
4. **DISPOSITION OF THE PRIOR COMMITTEE MEETING MINUTES (November 17, 2015)**
Motion by Hall, second by Homeier, to approve the meeting minutes. Vote taken. MOTION CARRIED.
5. **SET DATE FOR NEXT MEETING**
February 16, 2016 at 6:00 PM – THE 3RD TUESDAY OF EACH MONTH
6. **DISCUSSION AND POSSIBLE RECOMMENDATION FINANCIAL REPORTS**
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2015 Budget vs. Actual to Date **NO ACTION TAKEN**
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 Budget vs. Actual to Date **NO ACTION TAKEN**
 - c. Discussion and possible action 2015 year-to-date revenue and expenditure report **NO ACTION TAKEN**
 - d. Discussion and possible action on 2014 and 2015 budget comparison **NO ACTION TAKEN**
 - e. Discussion and possible action on 2016 operational budget. **HALL** motioned to approve 3% increase to part-time budget line; reflects 2% salary increase and additional staffing for added open hours. Homeier second. Vote taken. **MOTION CARRIED**
7. **NEW BUSINESS**
 - A. **NONE**
8. **COMMITTEE COMMENTS AND ITEMS FOR FUTURE AGENDAS**
None
9. **ADJOURN**
MOTION by Hall, second by Homeier, to adjourn. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 6:25 PM.

GFS
02/03/2016 12:51:26

Balance Sheet

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL570R

Report Selection:

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 01 31 2016
Print Accounts with Zero Balances.. N (Y/N)
Inclusion Ranges: Begin End
Fund..... 240 240

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

-----FUND-----		240 HUDSON AREA JOINT LIBRARY	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ACCOUNT			-----	-----	-----	-----
ASSETS						

CURRENT ASSETS:						
240.11100		TREASURER'S CASH	331,690.93	48,171.92CR	48,171.92CR	283,519.01
240.11381		INVESTMENT-LIBRARY DONATIONS	13,539.65	0.00	0.00	13,539.65
240.11385		INVESTMENT-HISTORY ROOM	163.89	0.00	0.00	163.89
240.11386		INVESTMENT-LITERACY	0.04	0.00	0.00	0.04
240.16220		PREPAID EXPENSES	275.00	0.00	0.00	275.00
		TOTAL CURRENT ASSETS:	345,669.51	48,171.92CR	48,171.92CR	297,497.59
FIXED ASSETS:						
240.18300		LEASEHOLD IMPROVEMENTS	523,386.30	0.00	0.00	523,386.30
240.18390		ACCUM DEPR-LEASEHOLD IMP	91,245.56CR	0.00	0.00	91,245.56CR
240.18500		MACHINERY AND EQUIPMENT	179,401.59	0.00	0.00	179,401.59
240.18590		ACCUM DEPR-MACH AND EQUIP	78,715.55CR	0.00	0.00	78,715.55CR
240.18810		COLLECTION - BOOKS	406,023.12	0.00	0.00	406,023.12
240.18820		COLLECTION - AUDIO / VIDEO	65,017.24	0.00	0.00	65,017.24
		TOTAL FIXED ASSETS:	1,003,867.14	0.00	0.00	1,003,867.14
		TOTAL ASSETS:	1,349,536.65	48,171.92CR	48,171.92CR	1,301,364.73
LIABILITIES AND FUND BALANCE						

CURRENT LIABILITIES:						
240.21200		VOUCHERS PAYABLE	26,589.27CR	26,039.09	26,039.09	550.18CR
240.21700		ACCRUED WAGES PAYABLE	5,169.93CR	5,169.93	5,169.93	0.00
240.21810		UNUSED VACATION TIME	25,546.60CR	0.00	0.00	25,546.60CR
240.21811		UNUSED COMP TIME	1,225.63CR	0.00	0.00	1,225.63CR
240.21900		OTHER BENEFIT LIABILITY	28,932.85CR	0.00	0.00	28,932.85CR
240.24210		SALES TAX PAYABLE	0.00	21.04CR	21.04CR	21.04CR
		TOTAL CURRENT LIABILITIES:	87,464.28CR	31,187.98	31,187.98	56,276.30CR
LONG TERM LIABILITIES:						
240.28999		CLEARING - LIBRARY RECPT	1,034.80	743.60CR	743.60CR	291.20
		TOTAL LONG TERM LIABILITIES:	1,034.80	743.60CR	743.60CR	291.20
		TOTAL LIABILITIES:	86,429.48CR	30,444.38	30,444.38	55,985.10CR
FUND BALANCE:						
240.34110		ENCUMBRANCES RESERVE	733.07CR	36,000.57CR	36,000.57CR	36,733.64CR
240.34115		ENCUMBRANCES DEBIT	733.07	36,000.57	36,000.57	36,733.64
240.34175		DESIGNATED/DONATIONS	13,703.54CR	0.00	0.00	13,703.54CR
240.34300		FUND BALANCE	1,211,442.82CR	0.00	0.00	1,211,442.82CR
240.34400		REVENUE CONTROL	802,981.38CR	1,749.22CR	1,749.22CR	804,730.60CR
240.34500		EXPENDITURE CONTROL	765,020.57	19,476.76	19,476.76	784,497.33
		TOTAL FUND BALANCE:	1,263,107.17CR	17,727.54	17,727.54	1,245,379.63CR

GFS
2/03/2016 12:51:26

Balance Sheet
JAN 31, 2016

CITY OF HUDSON
GL570R-V08.00 PAGE 3

TOTAL NUMBER OF RECORDS PRINTED

24

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016

Calendar End (As Of) Date..... 01 31 2016

Lowest Level to Print..... 4 . 0 (1.0 to 5.0)

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD (M/Q)..... M

Print Inactive Accounts Too?..... N (Y/N)

Exclude Accounts with Zero Dollars. N (Y/N)

(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Open Download File in Excel..... N (Y/N)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
43261 FED GRANT-LIBRARY						
000 GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0
PUBLIC CHARGES FOR SERVICES						
46111 COPIES - TAXABLE						
000 COPIES - TAXABLE	0.00	0.00	382.71	382.71	382.71-	9999 -----!!!!
TOTAL: COPIES - TAXABLE	0.00	0.00	382.71	382.71	382.71-	9999 -----!!!!
46119 MISC TAXABLE CHARGES						
000 MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
46710 LIBRARY FINES						
000 LIBRARY FINES	0.00	0.00	1,205.51	1,205.51	1,205.51-	9999 -----!!!!
TOTAL: LIBRARY FINES	0.00	0.00	1,205.51	1,205.51	1,205.51-	9999 -----!!!!
46713 LIBRARY RENTALS						
000 LIBRARY RENTALS	0.00	0.00	161.00	161.00	161.00-	9999 -----!!!!
TOTAL: LIBRARY RENTALS	0.00	0.00	161.00	161.00	161.00-	9999 -----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	0.00	0.00	1,749.22	1,749.22	1,749.22-	9999 -----!!!!
INTERGOVERNMENTAL CHARGES						
47105 FEDERAL GRANT-HUD						
000 FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
47301 CITY OF HUDSON						
000 CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
47302 VILLAGE OF NORTH HUDSON						
000 VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	0.00	84,962.00	0
TOTAL: VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	0.00	84,962.00	0
47303 TOWN OF HUDSON						
000 TOWN OF HUDSON	191,538.00	191,538.00	0.00	0.00	191,538.00	0
TOTAL: TOWN OF HUDSON	191,538.00	191,538.00	0.00	0.00	191,538.00	0
47304 TOWN OF ST JOSEPH						
000 TOWN OF ST. JOSEPH	86,788.00	86,788.00	0.00	0.00	86,788.00	0
TOTAL: TOWN OF ST JOSEPH	86,788.00	86,788.00	0.00	0.00	86,788.00	0
47310 GENERAL GOVERNMENT REVENUE						
000 LOCAL GOVERNMENT-GENERAL	35,000.00	35,000.00	0.00	0.00	35,000.00	0
TOTAL: GENERAL GOVERNMENT REVENUE	35,000.00	35,000.00	0.00	0.00	35,000.00	0
47311 COUNTY LIBRARY LEVY						

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
OTHER FINANCING SOURCES						
49210 TRANSFER FROM GENERAL FUND						
000 TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	0.00	295,000.00	0
TOTAL: TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	0.00	295,000.00	0
49220 TRANSFER FROM SPEC REV FD						
000 TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCING SOURCES	295,000.00	295,000.00	0.00	0.00	295,000.00	0
TOTAL: LIBRARY	780,147.00	780,147.00	1,749.22	1,749.22	778,397.78	0
TOTAL: LIBRARY	780,147.00	780,147.00	1,749.22	1,749.22	778,397.78	0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	Adopted Budget	Revisd Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	780,147.00	780,147.00	1,749.22	1,749.22	778,397.78	0
TOTAL NUMBER OF RECORDS PRINTED	24					

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 01 31 2016

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD or YTD (M/Q/Y)..... M

Print Inactive Accounts Too?..... N (Y/N)
Exclude Accounts with Zero Dollars. N (Y/N)
(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	POSTED AND IN PROCESS	REMAINING BALANCE	PCT	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
48561	MISCELLANEOUS REVENUES DONATION-LITERACY PROGRAM									
000	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	0.00	0.00	0.00	0	
48562	DONATIONS-HISTORY ROOM									
000	DONATION-HISTORY COLLECTION		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATIONS-HISTORY ROOM		0.00	0.00	0.00	0.00	0.00	0.00	0	
48563	FRIENDS OF LIBRARY PLEDGE									
000	FRIENDS OF LIBRARY PLEDGE		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	FRIENDS OF LIBRARY PLEDGE		0.00	0.00	0.00	0.00	0.00	0.00	0	
48564	DONATIONS-BRIDGE THE GAP									
000	DONATION-BRIDGE THE GAP		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATIONS-BRIDGE THE GAP		0.00	0.00	0.00	0.00	0.00	0.00	0	
48600	MISCELLANEOUS REVENUES									
000	MISCELLANEOUS REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	MISCELLANEOUS REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	MISCELLANEOUS REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0	
	OTHER FINANCING SOURCES									
49210	TRANSFER FROM GENERAL FUND									
000	TRANSFER FROM GENERAL FUND		295,000.00	295,000.00	0.00	0.00	0.00	295,000.00	0	
TOTAL:	TRANSFER FROM GENERAL FUND		295,000.00	295,000.00	0.00	0.00	0.00	295,000.00	0	
49220	TRANSFER FROM SPEC REV FD									
000	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER FINANCING SOURCES		295,000.00	295,000.00	0.00	0.00	0.00	295,000.00	0	
TOTAL:	LIBRARY		780,147.00	780,147.00	1,749.22	1,749.22	778,397.78		0	
TOTAL:	HUDSON AREA JOINT LIBRARY		780,147.00	780,147.00	1,749.22	1,749.22	778,397.78		0	

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project				
GRAND TOTAL		780,147.00	780,147.00	1,749.22	1,749.22	778,397.78	0		
TOTAL NUMBER OF RECORDS PRINTED		31							

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 01 31 2016

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD or YTD (M/Q/Y)..... M

Print Inactive Accounts Too?..... N (Y/N)
Exclude Accounts with Zero Dollars. N (Y/N)
(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY PERSONAL SERVICES									
121	SALARY-WAGES FULL-TIME		165,100.00	0.00	9,425.57	9,425.57	155,674.43	5		
X-010116-978	Y/E PAYROLL ACCURAL	1			2,311.59-	Y/E P/R ACCURAL				A
P-011516-109	PAYROLL BIWEEKLY	011516			5,778.98	CODE-B,PER#-1,FUND- 240				A
P-012916-111	PAYROLL BIWEEKLY	012916			5,958.18	CODE-B,PER#-2,FUND- 240				A
122	SALARY-WAGES OVERTIME		200.00	0.00	0.00	0.00	200.00	0		
125	SALARY-WAGES PART TIME		212,765.00	0.00	12,248.21	12,248.21	200,516.79	5		
X-010116-978	Y/E PAYROLL ACCURAL	1			2,858.34-	Y/E P/R ACCURAL				A
B-010116-103			20,515.00	ADJUSTED LIBRARY BUDGET		FINAL APPROVAL/BUDGET	1			B
P-011516-109	PAYROLL BIWEEKLY	011516			7,145.84	CODE-B,PER#-1,FUND- 240				A
P-012916-111	PAYROLL BIWEEKLY	012916			7,960.71	CODE-B,PER#-2,FUND- 240				A
133	LONGEVITY		0.00	0.00	0.00	0.00	0.00	0		
151	FICA		28,978.00	0.00	1,963.71	1,963.71	27,014.29	6		
B-010116-103			75,372.00-	ADJUSTED LIBRARY BUDGET		FINAL APPROVAL/BUDGET	1			B
P-011516-109	PAYROLL BIWEEKLY	011516			943.83	CODE-B,PER#-1,FUND- 240				A
P-012916-111	PAYROLL BIWEEKLY	012916			1,019.88	CODE-B,PER#-2,FUND- 240				A
152	RETIREMENT		20,853.00	0.00	1,415.31	1,415.31	19,437.69	6		
B-010116-103			20,853.00	ADJUSTED LIBRARY BUDGET		FINAL APPROVAL/BUDGET	1			B
P-011516-109	PAYROLL BIWEEKLY	011516			686.36	CODE-B,PER#-1,FUND- 240				A
P-012916-111	PAYROLL BIWEEKLY	012916			728.95	CODE-B,PER#-2,FUND- 240				A
154	HEALTH INSURANCE		76,600.00	0.00	11,447.18	11,447.18	65,152.82	14 -		
B-010116-103			76,600.00	ADJUSTED LIBRARY BUDGET		FINAL APPROVAL/BUDGET	1			B
V-010816-923 01216	AUL	082905		2016 HRA CONTR	6,562.50	2016 HRA CONTRIB			N	A
P-011516-109	PAYROLL BIWEEKLY	011516			2,442.34	CODE-B,PER#-1,FUND- 240				A
P-012916-111	PAYROLL BIWEEKLY	012916			2,442.34	CODE-B,PER#-2,FUND- 240				A
155	LIFE INSURANCE		250.00	0.00	0.00	0.00	250.00	0		
B-010116-103			250.00	ADJUSTED LIBRARY BUDGET		FINAL APPROVAL/BUDGET	1			B
TOTAL: PERSONAL SERVICES			504,746.00	0.00	36,499.98	36,499.98	468,246.02	7		
CONTRACTUAL SERVICES										
212	LEGAL SERVICES		0.00	0.00	0.00	0.00	0.00	0		
213	PROFESSIONAL SERV-AUDIT/ACCT		14,027.00	0.00	1,146.00	1,146.00	12,881.00	8		
J-010116-958	JAN ADM CHGE				1,146.00	MONTHLY ADM CHG				A
216	IFLS - OPERATING/MAINT		33,764.00	32,825.00	0.00	0.00	939.00	97	-----	

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.				
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY FIXED CHARGES								
510	WORKERS COMPENSATION INS.	1,100.00	0.00	900.00	900.00	200.00	81	-----	
V-011916-994	05044 EMC INSURANCE COMPANIES	083049 D-65120265		900.00	JAN-DEC ANNUAL INS		N		A
511	PUBLIC LIABILITY	1,700.00	0.00	250.00	250.00	1,450.00	14	-	
V-011116-934	05044 EMC INSURANCE COMPANIES	082739 4D67513-17		250.00	BUSINESS AUTO-2016		N		A
513	PUBLIC OFFICIALS	2,100.00	0.00	2,052.00	2,052.00	48.00	97	-----	
V-011116-934	05044 EMC INSURANCE COMPANIES	082739 4D67513-17		2,052.00	LINEBACKER-C 2016		N		A
517	PROPERTY INS	1,700.00	0.00	1,520.00	1,520.00	180.00	89	-----	
V-011116-934	05044 EMC INSURANCE COMPANIES	082739 4D67513-17		1,520.00	GEN LIABILITY-2016		N		A
519	UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0		
532	RENT	137,700.00	0.00	11,475.00	11,475.00	126,225.00	8		
J-010116-961	JAN RENT - LIB	1		11,475.00	LIBRARY RENT				A
541	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0		
543	AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FIXED CHARGES	144,300.00	0.00	16,197.00	16,197.00	128,103.00	11	-	
	CAPITAL OUTLAY								
812	FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0		
819	OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0		
822	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0		
829	REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0		
	COST REALLOCATIONS								
902	UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	LIBRARY	864,863.00	38,545.00	54,584.17	54,584.17	771,733.83	10	-	
TOTAL:	LIBRARY	864,863.00	38,545.00	54,584.17	54,584.17	771,733.83	10	-	
TOTAL:	HUDSON AREA JOINT LIBRARY	864,863.00	38,545.00	54,584.17	54,584.17	771,733.83	10	-	

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.				
	GRAND TOTAL	864,863.00	38,545.00	54,584.17	54,584.17	771,733.83	10	-	
	TOTAL NUMBER OF RECORDS PRINTED	78							

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016

Calendar End (As Of) Date..... 01 31 2016

Lowest Level to Print..... 4 . 0 (1.0 to 5.0)

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD (M/Q)..... M

Print Inactive Accounts Too?..... N (Y/N)

Exclude Accounts with Zero Dollars. N (Y/N)

(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Open Download File in Excel..... N (Y/N)

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT
L 01 1 Y S 8 068 10

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240	LIBRARY						
70	LIBRARY						
55111	LIBRARY						
	PERSONAL SERVICES						
121	SALARY-WAGES FULL-TIME	165,100.00	0.00	2,311.59-	2,311.59-	167,411.59	1
122	SALARY-WAGES OVERTIME	200.00	0.00	0.00	0.00	200.00	0
125	SALARY-WAGES PART TIME	192,250.00	0.00	2,858.34-	2,858.34-	195,108.34	1
133	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0
151	FICA	104,350.00	0.00	0.00	0.00	104,350.00	0
152	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0
154	HEALTH INSURANCE	0.00	0.00	6,562.50	6,562.50	6,562.50-	9999 -----!!!!
155	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PERSONAL SERVICES	461,900.00	0.00	1,392.57	1,392.57	460,507.43	0
	CONTRACTUAL SERVICES						
212	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	1,146.00	12,881.00	8
216	IFLS - OPERATING/MAINT	33,764.00	32,825.00	0.00	0.00	939.00	97 -----
217	IFLS - COURIER/SELF CHECK	2,500.00	2,512.00	0.00	0.00	12.00-	100 -----
218	IFLS - CATALOGING	24,726.00	0.00	0.00	0.00	24,726.00	0
225	TELEPHONE	3,600.00	43.03	0.00	0.00	3,556.97	1
249	CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	0.00	600.00	0
294	PROGRAMMING - ADULT	2,000.00	155.00	0.00	0.00	1,845.00	7
295	PROGRAMMING - CHILDREN	2,500.00	155.00	0.00	0.00	2,345.00	6
298	MAINTENANCE AGMT & LEASES	5,500.00	209.00	124.00	124.00	5,167.00	6
299	OTHER CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	0
TOTAL:	CONTRACTUAL SERVICES	94,217.00	35,899.03	1,270.00	1,270.00	57,047.97	39 ---
	SUPPLIES & EXPENSES						
311	POSTAGE	5,000.00	189.47	225.00	225.00	4,585.53	8
312	OFFICE SUPPLIES	13,000.00	402.47	9.64	9.64	12,587.89	3
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	0.00	0.00	500.00	0
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0
338	TRAINING-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0
339	TRAVEL & CONFERENCES	1,600.00	190.00	0.00	0.00	1,410.00	11 -
357	MAINT & REPAIR SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0
392	BOOK PROCESSING	0.00	0.00	0.00	0.00	0.00	0
393	GRANTS-FOC ON ENGY/ANN MARIE	0.00	0.00	0.00	0.00	0.00	0
394	PROGRAMMING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
395	BOOKS	65,000.00	1,237.31	313.80	313.80	63,448.89	2
396	TECHNOLOGY	10,000.00	0.00	0.00	0.00	10,000.00	0
397	PERIODICALS	7,000.00	0.00	0.00	0.00	7,000.00	0
398	AUDIO-VISUALS	16,000.00	626.72	68.75	68.75	15,304.53	4
399	ACTIVITY SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00	0
TOTAL:	SUPPLIES & EXPENSES	121,600.00	2,645.97	617.19	617.19	118,336.84	2
	FIXED CHARGES						
510	WORKERS COMPENSATION INS.	1,100.00	0.00	900.00	900.00	200.00	81 -----
511	PUBLIC LIABILITY	1,700.00	0.00	250.00	250.00	1,450.00	14 -

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	ANNUAL Revised Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
FIXED CHARGES						
513 PUBLIC OFFICIALS	2,100.00	0.00	2,052.00	2,052.00	48.00	97 -----
517 PROPERTY INS	1,700.00	0.00	1,520.00	1,520.00	180.00	89 -----
519 UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0
532 RENT	137,700.00	0.00	11,475.00	11,475.00	126,225.00	8
541 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0
543 AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FIXED CHARGES	144,300.00	0.00	16,197.00	16,197.00	128,103.00	11 -
CAPITAL OUTLAY						
812 FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0
819 OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0
822 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
829 REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
COST REALLOCATIONS						
902 UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY	822,017.00	38,545.00	19,476.76	19,476.76	763,995.24	7
TOTAL: LIBRARY	822,017.00	38,545.00	19,476.76	19,476.76	763,995.24	7
TOTAL: LIBRARY	822,017.00	38,545.00	19,476.76	19,476.76	763,995.24	7

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH JAN 31, 2016

	ANNUAL Revised Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	822,017.00	38,545.00	19,476.76	19,476.76	763,995.24	7
TOTAL NUMBER OF RECORDS PRINTED	47					

Hudson Library Revenue and Expenditure Report

2/8/2016

January - December 2016

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	356,031													-	-356,031	-100%
Village of N. Hudson	47302	84,475													-	-84,475	-100%
Town of Hudson	47303	203,201													-	-203,201	-100%
Town of St. Joseph	47304	85,546													-	-85,546	-100%
St. Croix County	47311	54,146													-	-54,146	-100%
Other Counties	47311	5,169													-	-5,169	-100%
Copies, Fines, Misc.	46710	35,000	1,749												1,749	-33,251	-95%
Interest	48100	0													-	0	
Gain/Loss on marketable investments	48200	0													-	0	
Donations - Other	48500	0													-	0	
Donation - Literacy Program	48561	0													-	0	
Donations - History Collection	48562	0													-	0	
Total Revenue		823,568	1,749	0	0	0									1,749	-821,819	-100%
Staff Compensation																	
Full Time Salaries	121	165,000	9,426												\$ 9,426	155,574	94%
Overtime Salaries	122	200	0												\$ -	200	100%
Part Time Salaries	125	194,751	12,248												\$ 12,248	182,503	94%
FICA	151	26,264	1,964												\$ 1,964	24,300	93%
Pension	152	17,837	1,415												\$ 1,415	16,422	92%
Health Insurance	154	76,100	11,447												\$ 11,447	64,653	85%
Life Insurance	155	250	0												\$ -	250	100%
																0	
Staff Compensation Subtotal		480,402	36,500	0	0	0									\$ 36,500	443,902	92%

Hudson Library Revenue and Expenditure Report

2/8/2016

January - December 2016

2012 Actual vs. Budget	Code	Budget	January	February	March	April								Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																
Hudson Finance/Personnel Fee	213	14,027	1,146											1,146	12,881	92%
IFLS-operating/maintenance	216	32,825	32,825											32,825	0	0%
IFLS-addl courier/self check	217	2,510	2,512											2,512	-2	0%
IFLS-catalogging	218	23,691												-	23,691	100%
Telephone	225	3,600	43											43	3,557	99%
Contracted Maint. & Repair	249	600												-	600	100%
Programming - Adult	294	2,000	155											155	1,845	92%
Programming - Children	295	2,500	405											405	2,095	84%
Maintenance Agmt/Leases	298	5,500	209											209	5,291	96%
Contract Services	299	5,000	124											124	4,876	98%
Postage	311	5,000	414											414	4,586	92%
Office Supplies	312	13,000	760											760	12,240	94%
Memberships	324	500	0											-	500	100%
Advertising	326	1,000	0											-	1,000	100%
Staff Development	338	1,600	190											190	1,410	88%
Maint & Repair Supplies	357	1,000	0											-	1,000	100%
Books	395	65,000	2,172											2,172	62,828	97%
Technology	396	10,000	899											899	9,101	91%
Periodicals	397	7,000	0											-	7,000	100%
Audio-Visual	398	16,000	695											695	15,305	96%
Activity Supplies	399	1,500	0											-	1,500	100%
Ins. Workers Comp	510	1,100	900											900	200	
Ins. Public Liab.	511	1,700	250											250	1,450	85%
Ins. Public Officials	513	2,100	2,052											2,052	48	2%
Ins. Property Ins.	517	1,700	1,520											1,520	180	11%
Bld. Occupancy Exp.	532	135,000	11,475											11,475	123,525	92%
General Operating Subtotal		355,453	58,748	0	0	0								58,748	296,705	83%
Total Expenses		835,855	95,248	0	0	0								95,248	740,607	89%
NET REVENUE (EXPENSE)		-12,287	-93,498	0	0	0								(93,498)	81,211	
Less Donation Revenues			0	0	0	0								-	-	
Add Donation Expenditures			0	0	0	0								-	-	
OPERATING REV. (EXP)		-12,287	-93,498	0	0	0								(93,498)	81,211	

Hudson Library Revenue and Expenditure Report

2/8/2016

January - December 2016

Capital Expenditures	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381															
Cash Balance - beginnning														-		
Donation - Private Org/Ind	48500	13,540												13,540		
Interest earnings														-		
Less transfer to Library operating														-		
Less expenditures from donations														-		
Cash Balance - end		13,540	0	0	0	0								13,540		

History Collection Account	11385															
Cash Balance - beginnning														-		
Donations - History Collection	48562	164												164	164	
Interest Earned														-		
Less expenditures from donations														-		
Cash Balance - end		164	0	0	0	0								164		
Literary Account	11386															
Cash Balance - beginnning			0													
Donation - Literacy Program	48561	0	0	0	0	0								-		
Interest Earned																
Less expenditures from donations																
Cash Balance - end			0	0	0	0								-		

APS ACCOUNTS PAYABLE
02/08/2016 10:34:30

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 21616L COMMENT... 2/16 PAYMENTS

DATA-JE-ID DATA COMMENT

W-02162016-134 2/16 PAYMENTS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
ASSOCIATED BANK									
PACKAGE	2.59	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00001
PACKAGES AND STAMPS	55.24	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00002
PACKAGE	2.59	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00003
PACKAGE	3.22	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00004
PACKAGE	3.22	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00005
PACKAGES AND STAMPS	109.47	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00006
PACKAGE	10.42	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00007
PACKAGE	2.72	POSTAGE	240.70.55111.311	208000	RECEIPTS	033654	F	134	00008
	189.47	*VENDOR TOTAL							
BAKER & TAYLOR									
2031624053	142.60	BOOKS	240.70.55111.395	207993	2031624053	033748	F	134	00023
2031623986	66.22	BOOKS	240.70.55111.395	207994	2031623986	033747	F	134	00022
2031642239	21.24	BOOKS	240.70.55111.395	207995	2031642239	033745	F	134	00024
5013964692	226.55	BOOKS	240.70.55111.395	207996	5013964692	033746	F	134	00025
2031623703	96.22	BOOKS	240.70.55111.395	207997	2031623703	033744	F	134	00021
2031617350	20.41	BOOKS	240.70.55111.395	208002	2031617350	033635	F	134	00020
2031588222	9.50	BOOKS	240.70.55111.395	208003	2031588222	033634	F	134	00015
2031564238	69.68	BOOKS	240.70.55111.395	208004	2031564238	033633	F	134	00013
2031583555	48.63	BOOKS	240.70.55111.395	208005	2031583555	033632	F	134	00014
2031605085	250.08	BOOKS	240.70.55111.395	208006	2031605085	033631	F	134	00018
2031610238	236.19	BOOKS	240.70.55111.395	208007	2031610238	033630	F	134	00019
2031604998	165.45	BOOKS	240.70.55111.395	208008	2031604998	033629	F	134	00017
2031598664	150.44	BOOKS	240.70.55111.395	208009	2031598664	033628	F	134	00016
2031547697	65.46	BOOKS	240.70.55111.395	208021	2031547697	033511	F	134	00012
2031543429	7.05	BOOKS	240.70.55111.395	208022	2031543429	033510	F	134	00010
2031543429	20.75	BOOKS	240.70.55111.395	208023	2031543453	033510	F	134	00011
2031543076	30.74	BOOKS	240.70.55111.395	208024	2031543076	033508	F	134	00009
	1,627.21	*VENDOR TOTAL							
DEMCO									
5767075	96.98	OFFICE SUPPLIES	240.70.55111.312	208020	5767075	033507	F	134	00026
EO JOHNSON OFFICE TECHNO									
CNIN825437	209.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	208025	CNIN825437	033587	F	134	00027
EO JOHNSON OFFICE TECHNO									
I00276554	124.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	207999	I00276554	033743	F	134	00028
GALE									
57193623	51.73	BOOKS	240.70.55111.395	207998	57193623	033741	F	134	00031
57001314	77.97	BOOKS	240.70.55111.395	208027	57001314	033588	F	134	00029
57002955	74.97	BOOKS	240.70.55111.395	208028	57002955	033592	F	134	00030
	204.67	*VENDOR TOTAL							
HALBROOK/LYNN M									
WIZARDS SCHOOL	250.00	PROGRAMMING - CHILDREN	240.70.55111.295	208029	242016		P	134	00032

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	40,248.11						

RECORDS PRINTED - 000047

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	40,248.11
TOTAL	ALL FUNDS	40,248.11

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	40,248.11
TOTAL	ALL BANKS	40,248.11

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
01/27/2016 14:54:27

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1276CL COMMENT...

DATA-JE-ID	DATA COMMENT
-----	-----
W-01272016-028	1/27 CARDMEMBER SVCS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CARDMEMBER SERVICES									
TEEN SUPPLIES FROM ALDI	26.27	ACTIVITY SUPPLIES	240.70.55111.399	207639	950001210595	033330	F	028	00001
J.H. LARSON LIGHT BULBS	25.50	MAINT & REPAIR SUPPLIES	240.70.55111.357	207639	950001210595	033318	F	028	00002
BUSINESS CARDS	16.00	OFFICE SUPPLIES	240.70.55111.312	207639	950001210595	033359	F	028	00003
LIBRARY MUGS	171.97	ACTIVITY SUPPLIES	240.70.55111.399	207639	950001210595	033359	F	028	00004
BINDERS FROM STAPLES	9.64	OFFICE SUPPLIES	240.70.55111.312	207640	950001210595	033423	F	028	00005
5 BOOKS FROM ALA	300.80	BOOKS	240.70.55111.395	207640	950001210595	033360	F	028	00006
	550.18	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	550.18	*****							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	550.18						

RECORDS PRINTED - 000006

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	550.18
TOTAL	ALL FUNDS	550.18

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	550.18
TOTAL	ALL BANKS	550.18

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
01/21/2016 11:32:41

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 12616L COMMENT...

DATA-JE-ID DATA COMMENT

W-01252016-000 1/25 CENTURYLINK

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
WI DEPT OF REVENUE DECEMBER SALES TAX	20.03	SALES TAX PAYABLE	240.24210	207581	12/2015		P 000 00001
HUDSON AREA JOINT LIBRARY	20.03	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	20.03						

RECORDS PRINTED - 000001

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	20.03
TOTAL	ALL FUNDS	20.03

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	20.03
TOTAL	ALL BANKS	20.03

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
02/08/2016 10:23:35

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 208LI COMMENT... 2/8 CENTURYLINK

DATA-JE-ID DATA COMMENT

W-02082016-132 2/8 CENTURYLINK

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
CENTURYLINK							
1362516074	5.01	TELEPHONE	240.70.55111.225	208026	1362516074	033594	F 132 00001
1363819981	16.56	TELEPHONE	240.70.55111.225	208032	1363819981	033636	F 132 00002
	21.57	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	21.57	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	21.57						

RECORDS PRINTED - 000002

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	21.57
TOTAL	ALL FUNDS	21.57

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	21.57
TOTAL	ALL BANKS	21.57

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
01/21/2016 08:59:26

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 12516L COMMENT...

DATA-JE-ID DATA COMMENT

W-01252016-995 1/25 EMC COMPANIES

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
DONALDSON/LINDA							
ANNUITANT HLT-FEB	116.87	HEALTH INSURANCE	240.70.55111.154	207558	2/2016		P 995 00001
ANNUITANT HLT-FEB	137.06	HEALTH INSURANCE	240.70.55111.154	207558	2/2016		P 995 00002
	253.93	*VENDOR TOTAL					
EMC INSURANCE COMPANIES							
JAN-DEC ANNUAL INS	900.00	WORKERS COMPENSATION INS	240.70.55111.510	207533	D-65120265		P 995 00003
HUDSON AREA JOINT LIBRARY	1,153.93	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	1,153.93						

RECORDS PRINTED - 000003

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	1,153.93
TOTAL	ALL FUNDS	1,153.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	1,153.93
TOTAL	ALL BANKS	1,153.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
02/01/2016 10:21:43

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 20112L COMMENT...

DATA-JE-ID DATA COMMENT

W-02012016-057 1/29 HRA CONTRIB

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
AUL 1.28 HRA CONTRIBUTION	150.00	HEALTH INSURANCE	240.70.55111.154	207649	128 HRA CONTRI		P 057 00001
HUDSON AREA JOINT LIBRARY	150.00	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	150.00						

RECORDS PRINTED - 000001

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	150.00
TOTAL	ALL FUNDS	150.00

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	150.00
TOTAL	ALL BANKS	150.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

**HUDSON AREA JOINT LIBRARY
CLAIMS FOR PAYMENT**

2/16/2016

Batch	Purpose	Amount	Subtotal
2/1/2016 City of Hudson	Admin charge	\$ 1,146.00	
2/1/2016 City of Hudson	Occupancy costs	\$ 11,035.00	
2/2/2016 AT&T		\$ 42.36	
2/1/2016 HRA Contribution	2016 Contribution	\$ 150.00	
1/21/2016 EMC Companies	Worker's Comp Annual Ins	\$ 900.00	
1/21/2016 Linda Donaldson	annuitant health ins	\$ 253.93	
1/27/2016 Cardmember Services	see details	\$ 550.18	
2/8/2016 CenturyLink		\$ 21.57	
Claims paid since previous approval			\$ 14,099.04
0216LI	see detail provided	\$ 40,248.11	
Claims to be paid			\$ 40,248.11
			\$ 54,347.15
NON-PAYROLL TOTALS			
	Biweekly payroll 01/15/2016	\$ 16,997.35	
	Biweekly payroll 01/29/2016	\$ 18,110.06	
PAYROLL TOTALS			\$ 35,107.41
TOTAL FOR APPROVAL			\$ 89,454.56

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library.

Date _____

Approved by _____