



Hudson Area Joint Library Board of Trustees
Approved Meeting Minutes
Tuesday, March 17, 2015, 6:30 PM
700 First Street, Hudson WI (Not televised)

1. MEETING CALLED TO ORDER BY OSTBY AT 6:31 PM

2. ROLL CALL

Board Members present: Barbara Peterson, Marion Shaw, Karen Homeier, Curt Weese, Dave Ostby, Dan Koch

Absent: Rich O'Connor, Rich Vanselow

Staff present: Linda Donaldson, Matthew Winkler

Visitors and guests: Gloria Kramer

3. APPROVAL OF CONSENT AGENDA ITEMS

MOTION by Shaw, second by Weese, to approve the following consent agenda items. Roll call. Vote taken. All ayes. MOTION CARRIED.

- a. *Approve meeting Agenda*
- b. *Date for next regular meeting (April 21, 2015 6:30 pm – the 3rd Tuesday of each month)*
- c. *Disposition of Minutes from February 17, 2014 Board meeting and of any intervening special meetings*
- d. *Director's report*
 - a. *Discussion and action on Library Director's monthly report*
 - b. *Discussion and possible action on annual fundraising campaign update*
- e. *Finance Committee report*
 - a. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date*
 - b. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget*
 - c. *Discussion and possible action on 2014 and 2015 budget comparison*

4. CITIZEN COMMENTS

Kramer reported on Family Fresh receipts and announced the upcoming Friends of the Hudson Library book sale.

5. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

- a. Friends of the Library
None.

6. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

- a. Discussion and possible action on Library Leadership Communication Forum
Peterson reported the 2015-2018 Strategic Plan will be presented to the board at the April meeting.

7. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

- a. Discussion and possible action on Library Director recruitment
By consensus a working session was planned to follow the Board meeting with Dan Koch, Barbara Peterson and Karen Homeier in attendance. Members will report on the working session at the Personnel Committee follow-up meeting. The follow-up meeting is scheduled on Monday, April 13 at 6:30 pm.

8. OTHER BUSINESS

- a. Discussion and possible action on Collection Development Policy
MOTION by Shaw, second by Weese, to accept the Collection Development Policy with formatting changes. Vote taken. All ayes. MOTION CARRIED.
- b. Discussion and possible action on 5-year anniversary celebration in building
Discussion with no action taken.
- c. Discussion and possible action on Updated Technology Holdings Report
The updated Technology Holdings Report was review with no action taken.

d. Discussion and possible action on WiFi Data Connection Report

Discussion with no action taken.

e. Discussion and possible action on resignation of school board representative

Ostby noted that Koch's participation has been appreciated and best wishes to him in the future. Koch has been the school representative on the library board since August 2006. Katie Coppenbarger, River Crest Elementary Principal, has been appointed as his replacement and the district representative on the Library Board.

9. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

- a. Video projection replacement proposal
- b. 5-year anniversary celebration in building
- c. Library Director Recruitment

10. ADJOURN

MOTION by Koch, second by Homeier, to adjourn. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 7:12 PM.

Minutes prepared by Barbara Peterson